



*Kanga Cup Workforce – Volunteer Positions*  
**July 2023**

<b>Positions</b>	Kanga Cup Venue Assistant Kanga Cup Results Manager
<b>Reports To</b>	Venue Manager at rostered venue Workforce Manager – TBC Event Manager – Clare Pyc
<b>Company</b>	<u>Capital Football</u> The governing body of football in the Australian Capital Territory and a member of the national association, Football Federation of Australia. <u>Kanga Cup</u> The Kanga Cup is the largest youth football tournament in the Southern Hemisphere, attracting over 350 teams from Australia and overseas. It is conducted in July over a week in Canberra. The Kanga Cup was also presented with the 2017 Minister for Sport and Recreation’s Award for Event Excellence.
<b>Overview</b>	The role will be conducted during the week of Kanga Cup 2 <sup>nd</sup> – 7 <sup>th</sup> July. The Kanga Cup Organising Committee (KCOC) will also provide successful candidates with an information session and training before the event. The role will involve assisting in the operational aspects of a specific venue used for the tournament, through working with clubs, referees, and other volunteers to ensure the venue is run professionally and all teams are provided with what they need.
<b>Key Responsibilities</b>	<u>Venue Assistant</u> <ul style="list-style-type: none"> <li>• Communicating with and servicing all venue visitors</li> <li>• Working with all venue staff in ensuring matches start on time and results are recorded against the requirements</li> <li>• Ensuring that match days are run smoothly</li> <li>• Set up/pack up Kanga Cup signage at venue each day</li> </ul> <u>Results Manager</u> <ul style="list-style-type: none"> <li>• Communicating with and servicing all venue visitors</li> <li>• Online score and match data entry (yellow cards, fair play votes etc.)</li> <li>• Act as venue contact for KC HQ regarding all results information</li> </ul>



**Football House**  
Unit 2/3 Phipps Close  
Deakin ACT 2600  
PO Box 50 Curtain ACT 2605  
(T) +61 2 6189 2222  
info@kangacup.com  
ABN: 16 413 452 268



<b>Ideal Candidate</b>	To be successful in the role, you must be able to demonstrate the following: <ul style="list-style-type: none"><li>• Good verbal communication skills</li><li>• Ability to take initiative and problem solve</li><li>• Good interpersonal skills and the ability to work well with others, particularly new people</li><li>• Understanding of safety as it applies to all stakeholders</li><li>• Experience in supervising staff is preferable</li></ul>
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CONTACT DETAILS:

TBC  
[workforce@kangacup.com](mailto:workforce@kangacup.com)  
02 6189 2222

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