



Football House
 Unit 2/3 Phipps Close
 Deakin ACT 2600
 PO Box 50 Curtain ACT 2605
 (T) +61 2 6189 2222
 info@kangacup.com
 ABN: 16 413 452 268



Kanga Cup Workforce – Volunteer Position
Venue Manager
July 2023

Position	Kanga Cup Venue Manager
Reports To	Workforce Manager – TBC Event Manager – Clare Pyc
Company	<p><u>Capital Football</u> The governing body of football in the Australian Capital Territory and a member of the national association, Football Federation of Australia.</p> <p><u>Kanga Cup</u> The Kanga Cup is the largest youth football tournament in the Southern Hemisphere, attracting over 350 teams from Australia and overseas. It is conducted in July over a week in Canberra. The Kanga Cup was also presented with the 2017 Minister for Sport and Recreation’s Award for Event Excellence.</p>
Overview	<p>The role will be conducted during the week of Kanga Cup 2nd – 7th July. The Kanga Cup Organising Committee (KCOC) will also provide successful candidates with an information session and training before the event.</p> <p>The role will involve overseeing the operational aspects of a specific venue used for the tournament, through working with clubs, referees, and other volunteers to ensure the venue is run professionally and all teams are provided with what they need.</p>
Key Responsibilities	<p>This role is the first point of contact for all team enquiries at a venue for the Kanga Cup. The primary tasks will centre on communications, people management, time management and delegation.</p> <p>Specific tasks include:</p> <ul style="list-style-type: none"> • Be the KCOC representative at venues to answer questions and help competing teams, spectators and Kanga Cup partners (such as merchandisers and photographers) • Liaise with your workforce team to ensure tasks are completed and teams are content – delegate/help if necessary • Liaise with the KCOC throughout the week in regards to field condition and the ability to play matches • Set Up/Pack Up Kanga Cup signage at venue and lock up each day



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Ideal Candidate	To be successful in the role, you must be able to demonstrate the following: <ul style="list-style-type: none">• Good verbal communication skills• Ability to take initiative and problem solve• Good interpersonal skills and the ability to work well with others, particularly new people• Understanding of safety as it applies to all stakeholders• Experience in supervising staff is preferable
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CONTACT DETAILS:

TBC
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02 6189 2222

