



Officiating at the McDonald's Kanga Cup



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SECTION 1: OVERVIEW INFORMATION

Background

The Kanga Cup Referee Youth Academy (KCRYA) is an opportunity for selected interstate, overseas and local referees to receive intensive coaching and mentoring, with a focus on developing referees in a tournament environment in the 15 to 18 age group.

The KCRYA has the support of the FFA with the official curriculum using resources from the FFA Level 3 and Level 4 course. Referees will make new friends in a supportive environment; there is no better week in the year for a young referee who is serious about improving and going to the next level.

As a member of the KCRYA referees will be involved in:

- ✓ A week long in-house Academy experience with up to sixty other referees from Canberra, interstate, overseas, and similarly based referee coaches;
- ✓ Refereeing at Kanga Cup throughout the week in panel groups, including finals, reflective of their qualifications, experience, age and tournament performance;
- ✓ Nightly seminars (first four nights) including some run by current and former FIFA Referees;
- ✓ Feedback upon their refereeing, including their performance as a Referee and as an Assistant Referee via electronic coaching sheets and individual sessions with referee coaches; and
- ✓ Social activities and a social event on Friday night after the Finals.

Tournament Details

The Referee Youth Academy is run in conjunction with the annual McDonald's Kanga Cup Tournament, a week-long event held in Canberra in July each year typically in the first week of the A.C.T school holidays. The Academy runs from Saturday to Saturday inclusive.

The McDonald's Kanga Cup is the largest international youth football tournament in the southern hemisphere, with teams from across Australia and overseas competing in a range of age and skill level divisions. In 2018, the tournament involved 355 teams and it continues to champion the mission of uniting the youth of the world through football. The McDonald's Kanga Cup is run by Capital Football (CF), the governing body for football in the A.C.T, and is sanctioned by both the Football Federation of Australia, and the Asian Football Confederation.

The McDonald's Kanga Cup is for male and female teams from under nine to under eighteen of either school or club origin. Three divisions are available in each age group to cater for elite or representative to just participation.

Who Can Apply to Participate

This opportunity is aimed at approximately sixty young male and female match officials who are serious about improving and going to the next level with their refereeing.



Match Officials will referee exclusively in the junior competitions (U12s to U18s inclusive), not Small Sided Games (U11s and younger). Referees are appointed to a panel that suits their qualifications and experience, and as such, referees of varying experience are encouraged to apply i.e. given the range of age groups and competition levels, the Academy is not just for elite referees.

As a principle, referees can apply and attend the Academy on two separate occasions.

Selected referees are housed at the [Canberra Park Resort \(CPR\)](#) throughout the week in twin bunk bed shared accommodation. They are supervised by Capital Football (CF) staff and up to fifteen referee coaches, who will also live in-house at the CPR for the duration of the KCRYA.

Male and female referees are housed in separate buildings, with each building also housing 4-10 referee coaches. Referees and referee coaches do not share rooms.

Referees are not permitted to leave the CPR unless accompanied by a CF representative.

Costs

Referees are responsible for their own travel costs to and from Canberra, as well as their incidental costs* during the week. Costs met by CF include:

- ✓ Agreed transfers from arrival point in Canberra to the CPR
- ✓ Accommodation at the CPR
- ✓ Breakfast and dinner at the fantastic dining room at the CPR
- ✓ Healthy packed lunch provided by CPR each day
- ✓ Daily return transfers to venues and social activities
- ✓ Recovery sessions held at the Gungahlin Leisure Centre each night (pool etc.)
- ✓ Referee coaching and technical sessions
- ✓ Daily physiotherapy services as appropriate (both a.m. and p.m.)

No other costs incurred by applicants will be met by CF except at the sole discretion of the Kanga Cup Head of Referees, or their designated agent.

Please note: in lieu of above, no referee match fees are paid to Academy match officials.

** Incidental costs can include own purchases from canteens at venues, snacks from Supermarket, Friday night social activities (partially subsidised).*

Application and Acceptance Process

For the 2021 Tournament, the KCOC will formalise new and ongoing relationships with specific local, interstate and International Associations who have traditionally supported the McDonalds Kanga Cup and are committed to providing referee development opportunities for their match officials through their participation at the McDonald's Kanga Cup. These Associations will have the opportunity to nominate a cohort of local referees, and referee coaches to attend the Kanga Cup Referee Youth Academy.

These agreements are designed in order to encourage and build relationships that support the development of local, interstate and international referees looking to progress to the advanced level of officiating.

There will be a three step process for match officials to be accepted into the KCRYA. Member Federations/International Associations will identify referees of a suitable level (potentially through an application process). The Member Federations/International Association will then submit referee nominations to the KCOC for approval.

Referees who have been nominated by their respective Member Federation/International Association will receive notification of their application in early February. Should your nomination be approved by the KCOC, you will be required to fill in the 'Tournament Information Form'. In this step, potential referees will be asked to provide both personal and refereeing information in the 'Tournament Information Form' to the KCOC for consideration, including:

- Age;
- When you started refereeing;
- Current referee qualification level and when it was obtained;
- The normal level and the highest age and level officiated as a referee;
- Assistant Referee experience;
- Refereeing Preference: i.e. Referee or an Assistant Referee but you'll do both at Kanga Cup;
- Contact details for their local referee coach/coordinator to allow appropriate checks to be made

When completing the Tournament Information form, you will be asked to provide an email address. Please ensure that the email address supplied is one that you are able to access both during the tournament and in the lead up to the tournament, as this is where you will be sent coaching forms from your matches at the McDonald's Kanga Cup, as well as emailed confirmation of the status of your nomination.

SECTION 2: Referee Academy Structure

Academy Management and Structure

The KCRYA is run by CF as an integral part of the Kanga Cup Tournament. CF and the KCRYA have the support of the FFA, with the official curriculum using resources from FFA courses.

McDonalds Kanga Cup Referees (both Academy and A.C.T based) are supported by a network of referee coaches from Australia and from overseas (New Zealand, and Hong Kong in 2018).

Additionally, the CPR based KCRYA referees are supported by referee coaches who also live-in at the CPR, attend games, and participate in the technical sessions. All coaching is undertaken in line with FFA guidelines.

Referee coaches from interstate and overseas are accepted to participate in the KCRYA based on their commitment to assisting with the professional and personal development of youth referees.

The McDonald's Kanga Cup refereeing team is the McDonalds Kanga Cup Head of Referees and Academy Leader. The KCOC also appoints a Referee Coach Coordinator (RCC), a Referee Appointments Officer (RAO) and other staff as necessary.

The KCRYA referee team lives in-house at the CPR and run the Academy activities with the assistance of the appointed referee coaches.

Mentor groups are established within the KCRYA and led by the referee coaches. These groups exist for the full week and act as a sounding board for referees and groupings for technical sessions.

Academy Program and Activities

KCRYA members live in-house at the CPR and are involved in refereeing in the junior competition, participating in technical seminars, practical training sessions and are encouraged to fully engage with feedback sessions with the in-house referee coaches to maximize their learning and development.

For example purposes only, the KCRYA program has been included at Attachment A. An abridged version of the 2021 program is as follows:

Saturday:	Arrive CPR by 1:00pm, welcome, tech seminars, ice breaker
Sunday:	KC Briefing Seminar, training, KC Opening, tech seminars (all day)
Monday:	Round robin games, tech seminar (all day)
Tuesday:	Round robin games, tech seminar (all day)
Wednesday:	Round robin games, tech seminar (all day)
Thursday:	Semi-finals, casual night (all day)
Friday:	Finals, presentation evening (all day)

Saturday: Depart CPR (by 10:00am)

Referee Appointments Process – including Finals

Over two hundred referees from across Australia and overseas participate in the McDonald's Kanga Cup, with approximately fifty involved in the KCRYA. All Appointments including finals appointments are the responsibility of, and made at the discretion of the KCOC and its staff. No further correspondence will be undertaken on these decisions.

Referees aged fifteen to eighteen* years of age from across Australia and overseas are invited to apply for the KCRYA if they meet certain eligibility criteria. Referees who hold a minimum of FFA Level Four and a maximum of FFA Level Three referee qualifications or their equivalent (e.g. New Zealand) are eligible to apply with exceptions to be considered by the KCOC on a case by case basis. Additionally, a minimum of one full year or season experience as a referee is required. The applicant's local Referee Association will be asked to formally agree to the applying referee's participation and to endorse the experience the applicant has indicated as being accurate.

As previously indicated, KCRYA referees will referee exclusively in the junior competitions (U12s to U18s), *not* Small Sided Games (U11s and younger).

There are three levels in the competition namely the Cup, Plate and Shield levels.

All referees are initially appointed to the appropriate age group and level based on their experience and age. Based on their performance and referee coaching assessments, adjustments can be made to the level at which they referee. This applies equally to KCRYA and non KCRYA referees.

Finals appointments are made based on overall referee performance and overall off-field behaviour and attitude. It is the KCOC's intention that all KCRYA participants will receive a finals appointment, however this is not guaranteed. This may be as a Referee, Assistant Referee or 4th Official.

All Referees are assessed and considered for both pool and final appointments.

- **N.B:** Non-KCRYA local referees up to twenty years of age are equally considered for finals appointments.

** The KCOC has given special approval to match officials representing Tournaments Abroad to age from fifteen to twenty years of age.*

SECTION 3: PARTICIPATION AS A MATCH OFFICIAL

Referee Welfare, Expected Behaviour and Disciplinary Action

Referee welfare is a key issue in football, and is particularly important in the Academy sense; where referees are away from their normal environment and the *heat of competition* is squashed into a few days. Players, coaches and spectators often forget the *Respect* slogan, and that referees themselves are still learning and need to be supported, not abused. KCRYA referees need to remember they are our ambassadors both on and off the field.

During the week of the Kanga Cup, all KCRYA referees and referee coaches staying at the CPR are required to abide by the following rules in conjunction with the KC Code of Conduct.

Referees and referee coaches must follow the directions and instruction of supervisors at the CPR at all times:

- ✓ Referees lights out in sleeping areas by 10:00pm.
- ✓ No alcohol, non-prescribed drugs or offensive material is permitted at the CPR at any time.
- ✓ No smoking at any time.
- ✓ Referees must stay under supervision at all times.
- ✓ Referees and referee coaches must be mindful of others who share the CPR. Others may wish to sleep or rest without loud interruptions
- ✓ Offenders exhibiting poor or unacceptable behaviour will be dealt with appropriately. This includes removal from appointments including finals or being subject to immediate dismissal from the McDonald's Kanga Cup and being sent home (at the referees cost) as well as being reported to your local branch.

Academy Referee Responsibilities

As part of the Respect Program introduced during the 2015 McDonald's Kanga Cup, all referees are required to sign a Code of Conduct. The main points of this are:

- ✓ Referee to the best of your ability at all times with respect to the Laws of the Game;
- ✓ Be punctual, prepared and well presented for all match appointments;
- ✓ Treat others the way you wish to be treated;
- ✓ Show respect to all competitors, coaches, referees, volunteers and spectators;
- ✓ Demonstrate good sportsmanship and fair play at all times;
- ✓ Support, help and assist fellow referees and match officials;
- ✓ Display exemplary behaviour and language, both on and off the pitch, at all times;
- ✓ Be a leader and role model for referee colleagues;
- ✓ Cooperate with management, ground coordinators, referee coordinators and referee coaches;
- ✓ Enjoy the experience and allow others to also do so.

Medicinal drugs are permitted if provided by parents/carers, or if urgent medical attention is provided in line with the agreed terms and conditions of signing into the Academy. The FFA's policy can be found at [Anti-doping Policy](#).

The Academy will follow the [Social Media Policy](#) as set by Capital Football.

Accommodation

KCRYA Referees will be accommodated in rooms across 2 'pods' at the Canberra Park Resort. Each room is twin share (2 referees per room with 2 sets of bunk beds per room) with a 3-way bathroom (toilet, shower and wash basin).

All linen, pillows and doonas (duvets) are provided therefore sleeping bags and pillows are not required.

CPR is very secure with each individual room and accommodation pod individually keyed and High resolution recordable CCTV security cameras located throughout the property.

Pastoral Care is an important part of our role at Academy: Referee coaches will share supervisor rooms which are spread across the pods of rooms in use for security and pastoral care reasons.

Referees must not tamper or remove any form of fire protection and or safety equipment.

PLEASE NOTE:

The CPR fire alarm system is very sensitive and doesn't like aerosol cans which costs \$AUD1,500 for a false alarm. On this basis they are NOT ALLOWED – bring roll-on deodorant only please.

Meals

Academy based Referees need to be disciplined about their diet and hydration during the week to ensure they do everything possible to stay injury free. CPR provides the perfect environment to achieve this goal.

Breakfast and dinner will be held in the Homestead Dining Room throughout the week. Lunches will also be packed by CPR and provided to all KCRYA referees on matchdays.

Access to the nutritious food served in the Dining Room plays an important part in refuelling athletes' bodies to enable them to be able to train and perform at the highest level.

CPR is committed to providing a supportive food environment that caters to a range of dietary needs. The Homestead features an assisted buffet service to allow maximum choice for KCRYA referees, with both hot and cold items catering for all tastes in a timely, efficient manner. A varied and rotating menu ensures meal times are enjoyable and there is something on the menu to meet every guest's expectation.



Special dietary requirements are also catered on an as requested basis at time of booking. The Dining Room is a nut free area. Referees who are accepted into the Academy will be asked to complete a dietary form which will highlight any issues individual referees may have so they can be accommodated by the CPR.

SECTION 4: PREPARING FOR THE KCRYA

Fitness Requirements, Injuries and Sickness

Places at the KCRYA are limited and it is important that you are fit and healthy to participate and undertake your refereeing duties throughout the week. Unfortunately, accidents do happen and sickness does strike in the period leading up to the Academy.

In the interests of equity and fairness, it is important that referees who are carrying injuries or are ill withdraw from the KCRYA by notifying the CF Referee Development Manager. If you are injured or in doubt, you should not attend McDonald's Kanga Cup and we may be able to offer your spot to another referee who is fit.

CPR allows the Academy to use their facilities on the basis that attendees are fit and healthy. Anyone not meeting these requirements will be subject to review and if necessary, arrangements made for them to go home (at the referees cost).

What to Bring?

Apart from the standard *weather warning* regarding Canberra in July, the following advice might be useful in preparation for attending the Tournament.

Matchday Apparel and Equipment

You will need to bring the following items:

- ✓ Full referee kit (default referee shirt x2, shorts x2, socks x2)
 - It is recommended to bring a minimum of 2x sets of referee kit given the strong chance of rain at the Tournament.
 - The default referee shirt colour at the McDonalds Kanga Cup is black as that is the default colour of the Capital Football referee uniform. You aren't required to purchase a black shirt if you do not have one.
- ✓ Additional coloured referee shirts from your local referee association
 - Similar to your association's default referee shirt, we recommend that you bring any additional coloured referee shirts in the event that there is a clash with any of the teams.
 - We recommend bringing a minimum of 2 coloured shirts each should there be adverse weather during the Tournament.
- ✓ Long sleeve black undershirts can be worn under referee shirt for the cold Canberra days.
- ✓ Referee spray/rain jacket which can be worn when appointed as an Assistant Referee
- ✓ Additional warm jacket when not officiating.
- ✓ A spare pair of football boots should the venues become wet and muddy.
- ✓ Full referee equipment (red/yellow cards, watches, whistles, notebook, coins etc).

Technical Session Equipment

- ✓ Your own copy of the Laws of the Game Book.
- ✓ Notepad and pen.

Recovery Session Apparel

- ✓ Swimmers
- ✓ Towel

Recovery gear to be packed each day as bus will depart from venue to recovery centre.

Other Apparel

- ✓ Training apparel for 2x outdoor training sessions on Saturday and Sunday.
- ✓ Sleep wear
- ✓ Toiletries
- ✓ Casual clothing to wear at the accommodation.
- ✓ Smart casual clothing for the presentation function (Friday evening).

Medical Conditions and First Aid

Referees will need to report personal injuries to the Venue Referee Coordinator (RC) first at the venue before receiving attention at the venue from the Sports Medicine Australia trainer. This will need to be done urgently if it is serious and/or impacts any appointments. Referee coaches will note injuries and assist as required.

The Venue RC will notify the RAO of any injury should an injury occur at the venue. Referees will need to report injuries which will impact future appointments to the RAO at the accommodation as soon as possible.

As a policy, injured referees who cannot complete their appointments or are not fit to referee on any particular day will not be considered for appointments the following day. This will apply to both round robin matches and finals matches, with all decisions made at the discretion of the KCRYA Head of Referees or his delegate as appropriate on a case by case basis. No further correspondence will be undertaken on these decisions.

Basic first aid services will be provided within the KCRYA by appropriately qualified staff. In addition, a physiotherapy service will be available at the AIS between 6:00-7:00am and 5:45-6:45pm each day (Monday to Friday mornings and evenings).

Note: Injury assessment and stretching exercises will only be available in the PM session.

If Emergency care is required, it will be provided in line with the agreement signed upon accepting an offer to participate in the Academy.

Travel Arrangements

All match officials are responsible for their travel arrangements and costs in travelling to and from Canberra. Match officials are encouraged to book their airline, bus or train travel to Canberra through JT Sports Tours.



Contact Jack and his team at JT Sports Tours for an [obligation-free quote](#) now and save time and money when you book through Jack and his team.

Referees can check into the CPR accommodation from 12:00pm on Saturday 2 July 2021 and should aim to check in no later than 1:15pm, with the program scheduled to start at 2:00pm on Saturday 2 July.

Earlier arrivals will be organised on an individual basis based on the travel information you provide to CF.

Match Officials must send their travel arrangements to Adam Powers by 5pm Monday 31st May 2021

SECTION 5: GENERAL INFORMATION

Frequently Asked Questions

a) I attended the KCRYA last year, am I able to attend again?

Capital Football allows selected referees to attend KCRYA on two occasions. Referees wishing to attend the McDonald's Kanga Cup for a 2nd time should apply through the normal process when applications are sought

b) I can't arrive until Saturday night, is this okay?

Capital Football asks all KCRYA referees to arrive by lunchtime Saturday and preference is given to those who can meet this requirement. Any exceptions will be considered on a case by case basis by the Head of Referees or their delegate.

It is also CF's preference that KCRYA referees do not referee in the 5 days leading up to the McDonald's Kanga Cup for their own Associations given the heavy load during the tournament.

c) Can I play and be a part of the KCRYA in the same year?

Due to the full time nature of Academy activities, KCRYA referees cannot play and referee at the McDonald's Kanga Cup.