

2019 MCDONALD'S KANGA CUP TEAM REGISTRATION GUIDE

Registering the team

Select Team from the dropdown and then press Register.

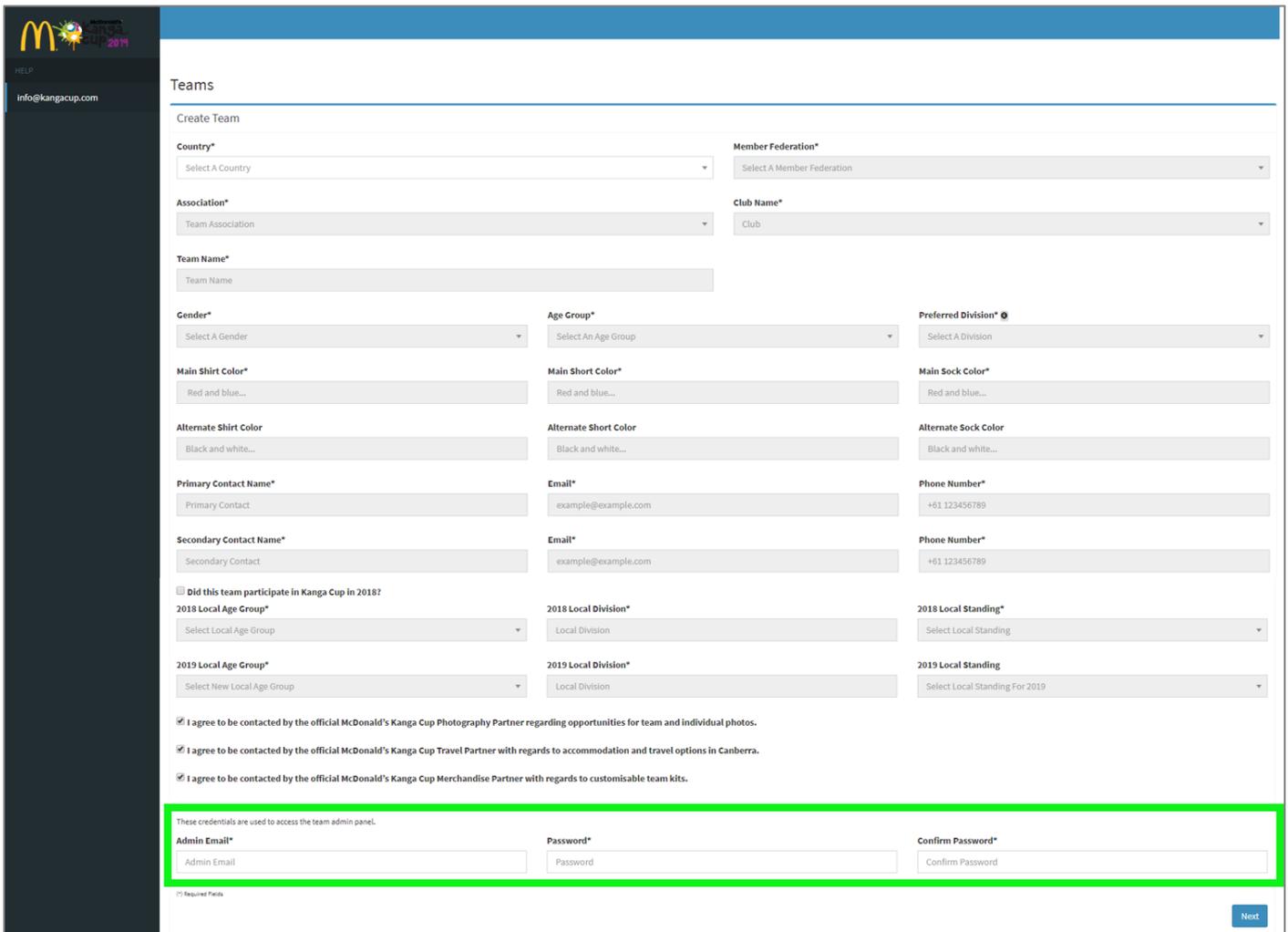


The screenshot shows the registration page with a blue header. On the left, there is a 'Sign In' section with fields for 'Username (Email Address)' and 'Password', and a 'Sign In' button. On the right, there is a 'New to KC2019? Register here!' section with a 'Team' dropdown menu and a 'Register' button highlighted with a green border.

Creating team and admin portal details

Fill out all required details about your team including contact details.

Create an admin account at the bottom using your email address. Make sure to remember which email and password you enter as this is what you will use to log in once the team is registered.



The screenshot shows the 'Teams' registration form. The form is divided into several sections: 'Create Team', 'Team Name', 'Gender', 'Age Group', 'Preferred Division', 'Main Shirt Color', 'Main Short Color', 'Main Sock Color', 'Alternate Shirt Color', 'Alternate Short Color', 'Alternate Sock Color', 'Primary Contact Name', 'Email', 'Phone Number', 'Secondary Contact Name', 'Email', 'Phone Number', 'Did this team participate in Kanga Cup in 2018?', '2018 Local Age Group', '2018 Local Division', '2018 Local Standing', '2019 Local Age Group', '2019 Local Division', '2019 Local Standing', and 'Admin Details'. The 'Admin Details' section at the bottom is highlighted with a green border and includes fields for 'Admin Email*', 'Password*', and 'Confirm Password*'. A 'Next' button is located at the bottom right.

Selecting payment amount

Once you have entered your team's details you will be taken to a payment gateway screen. You are able to select the amount that you would like to pay, however a non-refundable deposit is required at a minimum to confirm your team's registration. *The deposit amount is \$250 and will incur a 1.5% online credit card processing fee on top of this.*

The screenshot shows a payment gateway interface for the McDonald's Kanga Cup 2019. On the left is a dark sidebar with the McDonald's logo and contact information. The main content area is titled 'Payment' and contains two input fields: 'To Pay Now(AUD)' with the value '250' and 'Total Outstanding (AUD)' with the value '1100'. Below these fields, there is a note: 'The minimum payment to register a team is \$250. Registration will not be accepted until this amount has been paid. Please note that all 2019 registrations will incur a 1.5% transaction fee on top of the registration fee.' At the bottom right, there are 'Cancel' and 'Pay' buttons.

Finalising payment

Enter credit card details and select pay to confirm your team's registration.

This screenshot shows the same payment gateway interface as above, but with a Stripe payment modal open in the center. The modal is titled 'Kanga Cup' and 'KangaCup Rego Fee', with the email 'melinda.green@capitalfootball.com.au'. It contains fields for 'Card number', 'MM / YY', and 'CVC', along with a 'Remember me' checkbox. A prominent blue button at the bottom of the modal says 'Pay AS\$1,000.00'. The background is dimmed, showing the 'To Pay Now(AUD)' field set to '1000' and the 'Total Outstanding (AUD)' field set to '1100'. The 'Pay' button from the previous screen is also visible in the bottom right corner.

Log in to the portal

Once you have registered your team successfully, you will be taken back to the portal landing page. Use your admin details as created during registration to log in.

The screenshot shows the portal landing page. On the left, there is a blue background with a white sign-in form. The form has the heading 'Already have an account? Sign In' and includes fields for 'Username (Email Address)', 'Password', and a 'Sign In' button. A 'Forgot password?' link is located below the password field. On the right, there is a white background with the McDonald's Kanga Cup 2019 logo at the top. Below the logo is a registration form with the heading 'New to KC2019? Register here!'. It features a 'Team' dropdown menu and a 'Register' button.

Team dashboard

When you log in you will be taken to your dashboard which allows you to see any pending and active players. From this page you will also be able to edit team details and make additional payments.

The image shows two screenshots of a team dashboard for the McDonald's Kangaroo Cup 2019. The top screenshot is for the Canberra United Academy team, managed by melinda.green@capitalfootball.com.au. It shows 0 Pending Players (updated 2019-03-01 11:56) and 2 Active Players (updated 2019-03-01 11:56). The bottom screenshot is for the Baulkham Hills team, managed by amber.harvey@capitalfootball.com.au. It shows 1 Pending Player (updated 2019-03-01 12:05) and 0 Active Players (updated 2019-03-01 12:05). Both screenshots have a sidebar with navigation options like Team Details, Players, Officials, and Payment.

Approving players

When players register to the team, they will show up as pending in the dashboard. You are able to approve them by going to the Players tab down the side. If there is someone pending who is not supposed to be in the team, you can remove them.

The image shows a screenshot of the 'Players' tab in the dashboard for the Baulkham Hills team, managed by amber.harvey@capitalfootball.com.au. The 'Players' tab is highlighted in the sidebar. The main content area shows a table of 'Pending Players' with columns for First Name, Last Name, and DOB. One player, Amber Harvey, is listed. An 'Options' column contains 'Confirm' and 'Remove' buttons. Below this is a section for 'Confirmed Players' with columns for First Name, Last Name, DOB, Shirt #, and Options.

Creating an additional team

You are able to create additional teams on your account from your dashboard. Go to New Team and fill out the required details.

The screenshot shows a web dashboard for the McDonald's Kangaroo Cup 2019. On the left is a dark sidebar with navigation options: Dashboard, TEAMS UNDER MANAGEMENT, Canberra United Academy, COMPETITION MANAGEMENT, Team Details, PLAYERS MANAGEMENT, Players, TEAM OFFICIALS, Officials, PAYMENT DETAILS, Payment, REGISTRATIONS, **New Team** (highlighted with a green box), and HELP. The main content area is titled 'Teams' and contains a 'Create Team' form. The form includes the following fields:

- Country***: Select A Country
- Member Federation***: Select A Member Federation
- Association***: Team Association
- Club Name***: Select A Club
- Team Name***: Team Name
- Gender***: Select A Gender
- Age Group***: Select An Age Group
- Preferred Division* @**: Select A Division
- Main Shirt Color***: Red and blue...
- Main Short Color***: Red and blue...
- Main Sock Color***: Red and blue...
- Alternate Shirt Color**: Black and white...
- Alternate Short Color**: Black and white...
- Alternate Sock Color**: Black and white...
- Primary Contact Name***: Primary Contact
- Email***: example@example.com
- Phone Number***: +61 123456789
- Secondary Contact Name***: Secondary Contact
- Email***: example@example.com
- Phone Number***: +61 123456789
- Contact during tournament***: +61 123456789