

Referee Co-ordinator

Role Description & Duties

Description

The Referee Coordinator will be responsible for referee welfare and ensuring appointments are completed at the individually assigned venue. This role will work closely with the Venue Manager, as well as the Referee management team in ensuring that referee requirements for the venue are met and communication and clear and consistent.

Duties

Night BEFORE

- Check appointments on-line from 6pm onwards

At the START of the day – arrive at 8:00am

- Meet with Venue Manager
- Ensure that appointments are posted in referee room and that you have a copy
- You will be notified of any referee appointment changes or withdrawals that morning

Referee Co-ordinator Cont.

DURING the day

- Check off referee arrivals
- Direct referees to correct fields
- Make the call on colour clashes with VM
- Make determinations on ground conditions with VM
- Collect match cards and hand on to VM/VA

At the END of the day

- Sign referee payment sheets